

Frequently Asked Questions



EMPLOYER QUESTIONS

Can my Apprentice do all training onsite?

Your Apprentice can do as much training at work as you can manage. We will work with you to establish which study units they will be able to be assessed on in the workplace, depending on what type of jobs you do and the range of tasks they are exposed to. Generally, there are some units that they will need to come into college for, but we try and keep this to the minimum.

Do I have to send my Apprentice into College?

Generally, there are some units that they will need to come into college for, but we try and keep this to the minimum. We will work with you to establish which study units they will be able to be assessed on in the workplace, depending on what type of jobs you do and the range of tasks they are exposed to. We will also provide you with a schedule for when workshops are being delivered so you can choose the best option for you.

Do I have to give my Apprentice time to study?

Yes, it is a requirement for you to allow your student to have access to a trainer for training and assessment purposes. We understand, however, that we need to be as flexible as possible and work in with your business needs. We will give you options for workshop dates and trainer visits to help reduce the impact of your Apprentice undergoing training and assessment.

Can my Apprentice come into college on rainy days or quiet days?

Absolutely! Take advantage of downtime and our trainers will work with your apprentice to complete training and assessment activities at the campus. We welcome your apprentice to come to campus as often as you like.

My Apprentice is struggling with the theory work, can they get some help?

Our Trainers are here to support your Apprentice. They are experienced with working with a broad skills range and a variety of learning needs. You can be confident that your Apprentice will get all the help they need.

What incentives do I get as an employer for having an apprentice?

There are a range of government incentives for taking on an apprentice. Currently both the State and Federal Governments are committed to supporting Apprenticeships and employer incentives are currently substantial. We can put you in contact with an Australian Apprenticeship Support Network (AASN) provider to help you understand what incentives are available to you.

What do I need to do to claim my incentives?

Your Australian Apprenticeship Support Network (AASN) provider will assist you with the simple process of claiming your incentives.

Should I take videos of my Apprentice working to give to their trainer?

Taking videos and photos of your apprentice undertaking tasks on site will be a great help to your Apprentice and could benefit you by reducing the amount of time our Trainers need to spend with your Apprentice.

When will I receive my Apprentice's training plan?

The training plan will be provided to you as soon as your apprentice is registered with the Department of Employment, Small Business and Training (DESBT)